

## **Article I      CODE OF ETHICS FOR MEMBERS AND OFFICERS**

- Section 1  
Members and Officers of the LGAR shall conform to and abide by a set of principles and practices that will set parameters and provide guidance and direction for Member and Officer Conduct and decision making.
- Section 2  
Members and Officers of the LGAR are committed to observing and promoting the highest standards of ethical conduct in their performance of their responsibilities as Members and Officers of the LGAR. The Members and Officers pledge to accept the following code as a minimum guideline for ethical conduct in sections 3-8 of Article 1 of this policy.
- Section 3  
Accountability
  - a. Faithfully abide by the Constitution and Bylaws and the Federal Charter awarded by Congress of the United States to the LGAR.
  - b. Exercise reasonable care, good faith, and due diligence in organizational affairs.
  - c. Fully disclose at the earliest opportunity, information of fact that would have significance in Officer decision making.
  - d. Remain accountable for prudent fiscal management to Members and Officers, nonprofit sector, and where applicable, to government and funding bodies.
- Section 4  
Professional Excellence
  - a. Maintain a professional level of courtesy, respect, and objectivity in all LGAR activities.
  - b. Strive to uphold those practices and assist other LGAR Members in upholding the highest standards of conduct.
- Section 5  
Personal Gain
  - a. Exercise the power invested for the good of the organization rather than for her personal benefit.
- Section 6  
Equal Opportunity
  - a. Ensure the rights of all Members and Guests to appropriate and effective services without discrimination.
- Section 7  
Confidential Information
  - a. Respect the confidentiality of sensitive information known due to service as an Officer.
- Section 8  
Collaboration and Cooperation
  - a. Respect the diversities of opinions expressed or acted upon by the LGAR Members and Officers.
  - b. Promote collaboration, cooperation, and partnership among Members and Officers.

## **Article II      Conflict of Interest Policy**

- Section 1

Definition—A conflict of interest is defined as an actual or perceived interest by an Officer in an action that results in, or has the appearance of resulting in, personal or professional gain. Members and Officers are obligated to always act in the best interest of the organization. This obligation requires that any Member or Officer, in the performance of organizational duties, seek only the furtherance of the organizational mission.

- Section 2

The Members and officers of the organization should neither solicit nor accept gratuities, favors, or anything of monetary value from contractors/vendors. This is not intended to preclude bona-fide organization fundraising activities.